

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges                       |   |                     |  |  |
|--|---|---------------------|--|--|
| Service  | Fee Description   |                     | 2020/21                                      | 2021/22                                      |
| Sports Pitches                                 | Adult Football  | Single game         | £68.50                                       | £70.00                                       |
|  | Child Football  | Single game         | £39.81                                       | £40.50                                       |
|  | Adult Cricket   | Single game/midweek | £77.47                                       | £78.80                                       |
| Allotments                                     | Allotments  | Average fee         | £5.43  | £5.50  |
| Development Management<br>Pre-Application Fees | Householder Extensions desktop                                  |                     | £85.00                                       | £100.00                                      |
|  | Householder Extensions desktop - follow up                      |                     | £50.00                                       | £100.00                                      |
|  | Householder Extensions full assessment exc. Meeting             |                     | £145.00                                      | £150.00                                      |
|  | Householder Extensions full assessment exc. Meeting - follow up |                     | £85.00                                       | £100.00                                      |
|  | Householder Extensions full assessment incl meeting             |                     | £175.00                                      | £200.00                                      |
|  | Householder Extensions full assessment inc. meeting - follow up |                     | £130.00                                      | £150.00                                      |
|  | Residential Development   |                     |  |  |
|  | 1 dwelling  |                     | £345.00                                      | £360.00                                      |
|  | 1 dwelling - follow up  |                     | £275.00                                      | £300.00                                      |
|  | 2-4 dwellings   |                     | £950.00                                      | £1,000.00                                    |
|  | 2-4 dwellings - follow up                                       |                     | £650.00                                      | £700.00                                      |
|  | 5-8 dwellings   |                     | £1,600.00                                    | £1,650.00                                    |
|  | 5-8 dwelling - follow up  |                     | £1,200.00                                    | £1,200.00                                    |
|  | 9-14 dwellings  |                     | £1,900.00                                    | £2,000.00                                    |
|  | 9-14 dwellings - follow up                                      |                     | £1,500.00                                    | £1,500.00                                    |
|  | 15-20 dwellings   |                     | £2,200.00                                    | £2,250.00                                    |
|  | 15-20 dwellings - follow up                                     |                     | £1,600.00                                    | £1,600.00                                    |
|  | 21-30 dwellings   |                     | £2,600.00                                    | £2,800.00                                    |
|  | 21-30 dwellings - follow up                                     |                     | £2,200.00                                    | £2,200.00                                    |
|  | 31-49 dwellings   |                     | £3,000.00                                    | £3,200.00                                    |
|  | 31-49 dwellings - follow up                                     |                     | £2,500.00                                    | £2,500.00                                    |
|  | 50-149 dwellings  |                     | £4,500.00                                    | £5,000.00                                    |
|  | 50-149 dwellings - follow up                                    |                     | £3,000.00                                    | £3,000.00                                    |
|  | 150+ dwellings (plus £1,260 per additional meeting)             |                     | Planning Performance Agreement – bespoke fee | Planning Performance Agreement – bespoke fee |
|  | Up to 100sqm  |                     | £165.00                                      | £200.00                                      |

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| Development Management<br>Pre-Application Fees | Up to 100sqm - follow up                               |         | £115.00   | £115.00   |
|  | 101-249sqm   |         | £300.00   | £300.00   |
|  | 101-249sqm - follow up                                 |         | £250.00   | £250.00   |
|  | 250-499 sqm  |         | £650.00   | £700.00   |
|  | 250-499sqm - follow up                                 |         | £450.00   | £450.00   |
|  | 500- 999 sqm   |         | £1,000.00   | £1,100.00   |
|  | 500-999 sqm - follow up                                |         | £650.00   | £700.00   |
|  | 1000-2000sqm   |         | £1,500.00   | £1,500.00   |
|  | 1000-2000sqm - follow up                               |         | £1,100.00   | £1,100.00   |
|  | 2001-5000sqm   |         | £3,000.00   | £3,200.00   |
|  | 2001-5000sqm - follow up                               |         | £2,000.00   | £2,000.00   |
|  | 5001-9999sqm   |         | £4,500.00   | £5,000.00   |
|  | 5001-9999sqm - follow up                               |         | £3,000.00   | £3,000.00   |
|  | 10,000+ sq.m (£980 per additional meeting)             |         | Planning Performance Agreement – bespoke fee  | Planning Performance Agreement – bespoke fee  |
|  | Other services - change of use of land and buildings   |         | £500.00   | £650.00   |
|  | Trees and landscaping                                  |         | £175.00   | £190.00   |
|  | Works to TPO trees/Conservation                        |         | £175.00   | £190.00   |
|  | Advertisements   |         | £115.00   | £130.00   |
|  | Non-material amendments                                |         | £115.00   | £125.00   |
|  | Approval of details / clearance of planning conditions |         | £75.00 per condition  | £80.00 per condition  |
|  | Variation of conditions                                |         | £75.00 per condition  | £80.00 per condition  |
|  | Extensions / Alterations to listed buildings           |         | £50.00 admin fee to write instructions to obtain specialist advice. Specialist advice fee on a case by case basis by external provider. | £60.00 admin fee to write instructions to obtain specialist advice. Specialist advice fee on a case by case basis by external provider. |
|  | Local Community Group                                  |         | £120.00   | £125.00   |
| Telecoms                                       |  | £500.00 | £550.00   |   |

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| Development Management<br>Pre-Application Fees | Pre-application Advice – Minerals & Waste  |   | £50.00 admin fee to write instructions to obtain specialist advice. Specialist advice fee on a case by case basis. | £60.00 admin fee to write instructions to obtain specialist advice. Specialist advice fee on a case by case basis. |
|  | Specialist Advice  |   | £50.00 admin fee to write instructions to obtain specialist advice. Specialist advice fee on a case by case basis. | £60.00 admin fee to write instructions to obtain specialist advice. Specialist advice fee on a case by case basis. |
|  | Requests for confirmation of compliance with an Enforcement Notice, Breach of Condition Notice or similar Notice |   | £300.00  | £350.00  |
|  | Planning History Search  |   | £100.00 per hour   | £110.00 per hour   |
|  | Planning Decision Notice   |   | £15.00   | £18.00   |
|  | Administration fee - planning application validation   |   | 25% (to be deducted from the planning application fee for an invalid application)                                  | 25% (to be deducted from the planning application fee for an invalid application)                                  |
|  | Discharge of obligations   |   | £175.00  | £200.00  |
|  | Dropped kerb   |   | £75.00   | £80.00   |
| Social Care                                    | AT (Assistive Technology)  | Per person, per week. Includes supply, installation and maintenance of all linked service devices and 24/7 monitoring and response services | £5.00  | £5.00  |
|  | Home Care / Direct Payments  |   | Assessed charge  | Assessed charge  |
|  | Respite  |   | Assessed charge  | Assessed charge  |
|  | Residential / Nursing Care   |   | Assessed charge  | Assessed charge  |
|  | Day Care   |   | £43.95   | £44.79   |
|  | Day Care OP and Adults   | Other LA  | £67.85   | £69.00   |
|  | Day Care LD  | Other LA  | £91.19   | £92.75   |
|  | Refreshments at day centre   |   | £1.11  | £1.15  |

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| 2021/22 Fees and Charges |                               |   |       |       |
|--------------------------|-------------------------------|---|-------|-------|
| Libraries                | Hire Charges<br>(For 3 Weeks) | Book (incl those with CD Rom)   | Free  | Free  |
|                          |                               | Audio books   | Free  | Free  |
|                          |                               | Children's audio books  | Free  | Free  |
|                          |                               | E books (incl E audio)  | Free  | Free  |
|                          | Reservations and Requests     | Adults books (If in stock)  | £0.50 | £0.50 |
|                          |                               | Children's books (under 14) (If in stock - 2 books per visit, 25p each for more)        | Free  | Free  |
|                          |                               | Per book From interlibrary loan scheme (SELMs) (Adult Books)                            | £3.00 | £3.05 |
|                          |                               | E books and E audio   | Free  | Free  |
|                          | Overdue Charges               | Adult Books (Per day the library is open, capped at £5 per item)                        | £0.15 | £0.15 |
|                          |                               | Children's books (14+) (Per day the library is open, capped at £1.50 per item)          | £0.05 | £0.05 |
|                          |                               | Children's books (under 14)   | Free  | Free  |
|                          |                               | Children's books on adult cards (Per day the library is open, capped at £0.50 per item) | £0.05 | £0.05 |
|                          |                               | Notice For overdues - post  | n/a   | n/a   |
|                          |                               | Notice for overdues - email   | Free  | Free  |

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|---|---|---|---|-----------|
| Libraries   | Lost and Damaged                        | Books in print per item (all books)           | Full cost                                   | Full cost |
|   |   | Books out of print per item                   | £15.00                                      | £15.30    |
|   |   | Audio books per item                          | Full cost                                   | Full cost |
|   |   | Readers Cards - Adults per card               | £2.00                                       | £2.03     |
|   |   | Readers Cards - Children (under 15) per card  | Free  | Free      |
|   | Photocopying (per sheet)                | A4  | £0.20                                       | £0.20     |
|   |   | A3  | £0.40                                       | £0.41     |
|   |   | Colour A4                                     | £0.50                                       | £0.50     |
|   |   | Colour A3                                     | £1.00                                       | £1.00     |
|   | Computer Print Outs (per sheet)         | Black and white A4                            | £0.30                                       | £0.31     |
|   |   | Black and white A3                            | £0.50                                       | £0.50     |
|   |   | Colour A4                                     | £0.50                                       | £0.50     |
|   |   | Colour A3                                     | £1.00                                       | £1.02     |
|   | Enforcement Agents (Bailiffs)           | Fixed Fee                                     | Passed to Enforcement Agent and letter sent |           |
| Enforcement visit                                 |   | Plus 7.5% of balance above £1,500             |   |           |
| Controlled Goods Agreement                        |   | Plus 7.5% of balance above £1,500             |   |           |
| Weddings and Civil Partnerships                   | Notice                                  | Per Person                                    | £35.00                                      | £35.00    |
|   | Notice                                  | Per Person (non EU National)                  | £47.00                                      | £47.00    |
|   | Superintendent Registrar (Other Venues) | Weekdays                                      | £462.00                                     | £470.00   |
|   |   | Saturdays                                     | £535.00                                     | £535.00   |
|   |   | Sundays                                       | £700.00                                     | £700.00   |
|   | Notice Admin fee per notice             | Out of hours admin fee evenings and Saturdays | £28.00                                      | £28.00    |
|   | Rescheduling Fee                        |   | £28.00                                      | £28.00    |
|   | The Elizabeth Room                      | Mon - Thurs                                   | £175.00                                     | £178.00   |
|   |   | Fridays                                       | £200.00                                     | £203.00   |
|   |   | Weekday Evening                               |   | £300.00   |
|   |   | Saturday                                      | £300.00                                     | £300.00   |
| Sunday  |   | £500.00                                       | £500.00                                     |           |
| Religious Buildings                               |   | £84.00  | £84.00                                      |           |
| Citizenship Ceremony                              | Individual - midweek                    |   | £130.00                                     | £130.00   |
|   | Individual - Saturday                   |   | £180.00                                     | £180.00   |
| Renewal of Marriage Vows / Baby naming ceremonies |   | Weekdays                                      | £175.00                                     | £178.00   |
|   |   | Saturday                                      | £273.00                                     | £273.00   |
|   |   | Sunday  | £417.00                                     | £417.00   |

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|---------------------------|---|---------------------------------|-----------|-----------|
| Approved Premises Licence | 5 years                                   |                                 | £3,242.00 | £3,242.00 |
|                           | Renewal                                   |                                 | £2,366.00 | £2,366.00 |
| Burials and Cremations    | <u>Slough Cemetery</u>                    |                                 |           |           |
|                           | Purchase of a new grave<br>Slough Res     |                                 | £1,010.00 | £1,025.00 |
|                           | Purchase of a new grave<br>Non Slough Res |                                 | £2,165.00 | £2,200.00 |
|                           | Digging fees<br>(new graves)              | Slough Res                      | £810.00   | £825.00   |
|                           | Digging fees<br>(new graves)              | Non Slough resident<br>8' 6"    | £1,620.00 | £1,650.00 |
|                           | Digging fees<br>(new graves)              | Slough resident<br>6' 6"        | £720.00   | £730.00   |
|                           | Digging fees<br>(new graves)              | Non-Slough<br>resident 6' 6"    | £1,440.00 | £1,460.00 |
|                           | Digging fees<br>(new graves)              | Slough resident<br>4' 6"        | £720.00   | £730.00   |
|                           | Digging fees<br>(new graves)              | Non-Slough<br>resident 4' 6"    | £1,440.00 | £1,460.00 |
|                           | Casket additional fee                     | Slough resident                 | £205.00   | £208.00   |
|                           | Casket additional fee                     | Non-Slough<br>resident          | N/A       | N/A       |
|                           | Digging fees (re -opening)                | Slough resident<br>8' 6"        | £1,280.00 | £1,300.00 |
|                           | Digging fees (re -opening)                | Non-Slough<br>resident 8' 6"    | £2,550.00 | £2,600.00 |
|                           | Digging fees (re -opening)                | Slough resident<br>6' 6"        | £730.00   | £740.00   |
|                           | Digging fees (re -opening)                | Non-Slough<br>resident 6' 6"    | £1,460.00 | £1,480.00 |
|                           | Digging fees (re -opening)                | Slough resident<br>4' 6"        | £730.00   | £740.00   |
|                           | Digging fees (re -opening)                | Non-Slough<br>resident 4' 6"    | £1,460.00 | £1,480.00 |
|                           | Weekend and bank<br>holiday               | extra fee - Slough<br>Res       | £1,280.00 | £1,300.00 |
|                           | Weekend and bank<br>holiday               | extra fee - Non-<br>Slough Res  | £2,005.00 | £2,040.00 |
|                           | Public Graves (stillborn to<br>Age 17)    | Slough resident                 | £325.00   | £330.00   |
|                           | Public Graves (Adult)                     | Slough resident                 | £625.00   | £635.00   |
|                           | Children's Section                        | Exclusive right for<br>50 years | £480.00   | £490.00   |
|                           |   | Slough Resident                 | £320.00   | £325.00   |
|                           |   | Non-Slough<br>Resident          | £640.00   | £650.00   |

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|--------------------------|--|--|-----------|-----------|
| Burials and Cremations   | Cremated Remains Graves                              | Exclusive right for 50 years                                   | £670.00   | £680.00   |
|                          |  | Slough Resident  | £320.00   | £335.00   |
|                          |  | Non-Slough Resident  | £640.00   | £670.00   |
|                          |  | Interment booked by F/D without attendance Slough Resident     | £370.00   | £375.00   |
|                          |  | Interment booked by F/D without attendance Non-Slough Resident | £740.00   | £750.00   |
|                          | Use of chapel for burial service                     |  | £240.00   | £248.00   |
|                          | Transfer / Assign Deed                               |  | £88.00    | £89.00    |
|                          | Copy Deed  |  | £51.00    | £52.00    |
|                          | Permit - right to erect memorial                     | additional inscription / kerbsset                              | £155.00   | £158.00   |
|                          | Chamber  |  | £2,350.00 | £2,350.00 |
|                          | Direct Cremation No Chapel                           | Slough Resident  | £580.00   | £405.00   |
|                          | Direct Cremation No Chapel                           | Non Slough resident  | £610.00   | £405.00   |
|                          | <u>Slough Crematorium</u>                            |  |           |           |
|                          | Cremation Fee - resident                             | Includes organist, medical referee, environment fees           | £820.00   | £835.00   |
|                          | Cremation Fee - non resident                         | As above   | £850.00   | £835.00   |
|                          | Cremation Fee - under 17                             | As above   | Free      | Free      |
|                          | Cremation Fee - Saturday, resident                   | As above   | £1,010.00 | £1,300.00 |
|                          | Cremation Fee - Saturday, non resident               | As above   | £1,060.00 | £1,300.00 |
|                          | Double Service Time                                  |  | £240.00   | £245.00   |
|                          | Late cancellation                                    |  | £51.00    | £52.00    |
|                          | Use of chapel for burial service                     |  | £240.00   | £245.00   |
|                          | Bearer   |  | £33.00    | £34.00    |
|                          | Drop off coffin prior to service                     |  | £66.00    | £67.00    |
|                          | Scattering of remains at weekends                    |  | £66.00    | £67.00    |
|                          | Scattering of remains at weekends - other cremations |  | £85.00    | £86.00    |

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|--|---|---------------------------------------|--|--|---------|
| Certificates   | Births, Deaths and Marriages                    | On day of registration                | £11.00   | £11.00   |         |
|  |   | From current registers after the date | £11.00   | £11.00   |         |
|  |   | From completed registers              | £11.00   | £11.00   |         |
|  | Civil Partnerships                              | On day of registration                | £11.00   | £11.00   |         |
|  |   | After day of registration             | £11.00   | £11.00   |         |
|  | Posted certificates -extra cost                 |                                       | £3.00  | £3.00  |         |
|  | Premium Service                                 | Within 24 hours                       | £35.00   | £35.00   |         |
|  | Family personal history search                  | For 6 hours                           | £18.00   | £18.00   |         |
| Nationality Checking Service<br>(Assistance in applying for British Citizenship)                         | Weekdays - Adults                               |                                       | n/a  | n/a  |         |
|  | Weekdays - Minors                               |                                       | n/a  | n/a  |         |
|  | Weekends - Adults                               |                                       | n/a  | n/a  |         |
|  | Weekends - Minors                               |                                       | n/a  | n/a  |         |
|  | Admin Fee                                       | Incomplete paperwork                  | n/a  | n/a  |         |
| Court Summons  | Council Tax                                     |                                       | £108.00  | £108.00  |         |
|  | Business Rates                                  |                                       | £182.00  | £182.00  |         |
| Waste Disposal   | Chalvey Weighbridge Trade Waste                 | £/Tonne (Exc.VAT)                     | £135.90  | £144.73  |         |
|  | Chalvey Weighbridge Green Waste                 | £/Tonne (Exc.VAT)                     | £60.17   | £64.08   |         |
|  | Collect & dispose of domestic fridge or freezer | £/fridge                              | £5.00  | £20.00   |         |
| Bulky Waste  | Up to 5 items (Minimum £15)                     | £/Item (min. 3 items)                 | £5.00  | £10.00   |         |
| Highways   | Traffic Model Data                              |                                       | To be negotiated on request from developer with a minimum charge being applied of £3,000 | To be negotiated on request from developer with a minimum charge being applied of £3,000 |         |
|  |   |                                       |  |  |         |
|  | Fixed Penalty Notices                           | Discount rate (21 days)               |  | £80.00   | £80.00  |
|  |   | Without Discount                      |  | £120.00  | £120.00 |
|  |   | Permit Board Charge (Discount Rate)   |  | £300.00  | £300.00 |
|  |   | Without Discount                      |  | £500.00  | £500.00 |
|  | Section 74 over-run                             | Per Road Category Per Day             | £100.00-£2500.00   | £100.00-£2500.00   |         |
|  | Sample Inspections                              | Per Inspection                        |  | £50.00   | £50.00  |
|  |   | Per Defect                            |  | £50.00   | £50.00  |
|  |   | Coring (per core)                     |  | £130.00  | £130.00 |
| Occupation of the Highway (For storage/machinery/etc to aid private construction off the public highway) | Technical/ Admin/ Inspection/ Legal Fees        |                                       |  | £250-£800 (Per month)  |         |



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| Highways                 | Section 116/117 - Stopping up of the Highway   | Technical/Admin/Inspection/Legal & Court Fees                      | £5,000.00                     | £5,150.00                     |
|                          | Developer Fees – Section 38/278 Agreements and Minor Highway Works Agreement                   | Inspection (Highway Works)   | 10% of works cost (£2000 min) | 13% of works cost (£2000 min) |
|                          |  | Inspection (Statutory Undertakers)                                 | 1-3% value of works           | 2-5% value of works           |
|                          |  | Safety Audit Review  | £600-£2000                    | £620-£2060                    |
|                          |  | Approval of TM Plans   | £200-£2000                    | £205-£2050                    |
|                          | Commuted Sums - Section 38/278 Agreement and Minor Highway Works Agreement - OVER 40 YEAR LIFE | Per Soak away  | £4,000.00                     | £4,000.00                     |
|                          |  | Per Unit Soakaway - Non Standard or over 3m dia                    |                               | P.O.A.                        |
|                          |  | Per Unit Catchpit  |                               | £300.00                       |
|                          |  | Per Unit Swales/Balancing Pond/SuDs Systems                        |                               | P.O.A.                        |
|                          |  | Petrol/Oil Interceptor - Per Unit                                  |                               | P.O.A.                        |
|                          |  | Flow Control Device Per Unit                                       |                               | P.O.A.                        |
|                          |  | Per m2 of Cycleway or segregated footway/cycleway                  |                               | £60.00                        |
|                          |  | Per m2 of Anti-Skid  | £300.00                       | £300.00                       |
|                          |  | Per m2 of Block Paving - Conventional                              |                               | £175.00                       |
|                          |  | Per m2 of Permeable Block Paving                                   |                               | £195.00                       |
|                          |  | Per m2 of High PSV PMB Carriageway +£15m2 over C/way               |                               | £180.00                       |
|                          |  | Per controlled crossing unit (Headed Pole)                         | £10,000.00                    | £10,000.00                    |
|                          |  | Per traffic signal unit (Headed Pole)                              | £15,000.00                    | £15,000.00                    |
|                          |  | Traffic Signal Pole - Extra Height + £ per pole                    |                               | £1,000.00                     |
|                          |  | Traffic Signal Pole - Cantilever +£ per pole                       |                               | £3,000.00                     |
|                          |  | Per Pole -Zebra Crossing - (Including floodlight & belisha beacon) |                               | £6,000.00                     |
|                          |  | Per Street Lighting column   | £2,000.00                     | £2,000.00                     |

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| Highways                 | Commuted Sums -<br>Section 38/278 Agreement<br>and Minor Highway Works<br>Agreement - OVER 40<br>YEAR LIFE | Per Unit -Non-illuminated sign/Traffic bollards               |  | £300.00       |
|                          |  | Per Unit - CCTV Cameras                                       |  | £10,000.00    |
|                          |  | Variable message sign   |  | £5,000.00     |
|                          |  | Bollards - Metal  |  | £280.00       |
|                          |  | Bollards - Timber   |  | £450.00       |
|                          |  | Bins - (Depending on design, location & collection frequency) |  | £1,000-£5,000 |
|                          |  | Bus stops - with shelter (depending on size & design)         |  | P.O.A.        |
|                          |  | Bus stops - without shelter with RTPI flag                    |  | £750.00       |
|                          |  | -Structures (bridges/retaining walls/etc)                     |  | P.O.A.        |
|                          |  | AQ real time monitoring equipment (highway cabinet)           |  | £25,000.00    |
|                          |  | AQ Sensor (lamp post mounted)                                 |  | £5,500.00     |
|                          |  | Ultra rapid charger (125kW) and bay                           |  | £25,000.00    |
|                          |  | -Rapid charger (50kW - 125 kW) and bay                        |  | £17,500.00    |
|                          |  | Fast charger (7kW - 22kW) and bay                             |  | £10,000.00    |
|                          |  | On-Street resident lamp post EV charger                       |  | £8,000.00     |
|                          |  | EV car club bay and EVCP (per space)                          |  | £14,000.00    |
|                          |  | Cycle parking/Sheffield stands (per space)                    |  | £200.00       |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges            |   |  |           |           |
|-------------------------------------|---|--|-----------|-----------|
| Highways                            | Developer Licences – Section 50 (Private Apparatus), Section 142 (Verge Maintenance), Section 176 (Bridge Licence), Section 177 (Over sail), Section 178 (Crane Over sail), Section 179 (Build Under Highway Support Structure) | Technical Fee                              | £500 min  | £500 min  |
|                                     |   | Admin Fee                                  | £150.00   | £155.00   |
|                                     |   | Annual Fee                                 | £300 min  | £300 min  |
|                                     | Basic Search LLC1 & Con 29R   |  | £118.00   | £118.00   |
|                                     | Land Charges - B126   | LLCI                                       | £30.00    | £30.00    |
|                                     | Land Charges - B126   | CON29 searches (Incur VAT)                 | £118.00   | £118.00   |
|                                     | Land Charges- B126  | Additional CON 29 Questions (£12/question) | £12.00    | £12.00    |
|                                     | Any additional enquiry (each)   |  | £20.00    | £20.00    |
|                                     | Extra parcels of land (each)  |  | £15.00    | £15.00    |
|                                     | Extra parcels of land (each) LLC1   |  | £5.00     | £5.00     |
|                                     | Inspection of land chgs register  |  | free      | free      |
|                                     | Copy of the Register  |  | £1.00     | £1.00     |
| Selective Licence                   | (Houses with one family or two people who aren't related)   | Part A                                     | £200      | £200      |
|                                     |   | Part B                                     | £300      | £300      |
| Multi Occupancy Home Licences (HMO) | Initial Fee for 5 bedrooms or less  | PART A                                     | £450      | £450      |
|                                     |   | PART B                                     | £300      | £300      |
|                                     | For houses that have over 6 rooms:  | Additional Charge (per room)               | £30       | £30       |
| Licences and Registrations          | Sex Establishments (cinema, shop, entertainment venue)  | Annual / Variation (per license)           | £2,606.00 | £2,606.00 |
|                                     |   | Minor Variation or Transfer (per license)  | £685.00   | £685.00   |
|                                     | Street Trading - Town Centre (per stall)  | Annual                                     | £5,000.00 | £5,000.00 |
|                                     |   | Daily                                      | £35.00    | £35.00    |
|                                     |   | Weekly                                     | £130.00   | £130.00   |
|                                     |   | Monthly                                    | £475.00   | £475.00   |
|                                     |   | Quarterly                                  | £1,300.00 | £1,300.00 |
|                                     |   | 6 monthly                                  | £2,750.00 | £2,750.00 |
|                                     |   | Non-refundable deposit new applications    | £250.00   | £250.00   |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges   |  |  |           |           |
|----------------------------|--|--|-----------|-----------|
| Licences and Registrations | Street Trading - All other areas (per stall)   | Annual   | £3,675.00 | £3,675.00 |
|                            |  | Daily  | £30.00    | £30.00    |
|                            |  | Weekly   | £100.00   | £100.00   |
|                            |  | Monthly  | £370.00   | £370.00   |
|                            |  | Quarterly  | £1,100.00 | £1,100.00 |
|                            |  | 6 monthly  | £1,900.00 | £1,900.00 |
|                            |  | Non-refundable deposit new applications          | £250.00   | £250.00   |
|                            | Ice Cream Sellers (per trader)   | For 6 months                                     | £500.00   | £500.00   |
|                            |  | For 1 month                                      | £100.00   | £100.00   |
|                            | Ear Piercing, Electrolysis, Tattooing & Acupuncture (per trader)                           |  | £252.00   | £252.00   |
|                            | Hairdressers and Barbers (per trader)  |  | £57.00    | £57.00    |
|                            | Pet shops / Animal boarding / Dog breeding / Riding centres (plus vets fees as applicable) | Application (per license)                        | £390.40   | £390.40   |
|                            |  | Renewal (per license)                            | £340.60   | £340.60   |
|                            |  | Variation  | £183.00   | £183.00   |
|                            |  | Re-rating Visit (per license)                    | £158.60   | £158.60   |
|                            |  | Transfer due to death of licensee (per license)  | £48.80    | £48.80    |
|                            | Keeping or Training Animals for Exhibition   | Application (per license)                        | £268.40   | £268.40   |
|                            |  | Renewal (per license)                            | £244.00   | £244.00   |
|                            |  | Variation (per license)                          | £183.00   | £183.00   |
|                            |  | Transfer due to death of licensee (per license)  | £48.80    | £48.80    |
|                            | Zoos / dangerous wild animals  | Plus vet fees (per license)                      | £618.00   | £618.00   |
|                            | Scrap Metal Dealers (per license)  | Site Licence - new                               | £479.00   | £479.00   |
|                            |  | Site Licence - renewal                           | £340.00   | £340.00   |
|                            |  | Site Licence - variation                         | £208.50   | £208.50   |
|                            |  | Collectors Licence - new                         | £293.50   | £293.50   |
|                            |  | Collectors Licence - renewal                     | £216.50   | £216.50   |
|                            |  | Collectors Licence - variation                   | £139.00   | £139.00   |
|                            | Licensing - alcohol  | Including "large temporary events" (per license) | Variable  | Variable  |
|                            |  | All copy licences if lost (per copy)             | £10.50    | £10.50    |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges   |   |   |                               |           |
|----------------------------|---|---|-------------------------------|-----------|
| Licences and Registrations | Gambling Act 2005   |   |                               |           |
|                            |   |   |                               |           |
|                            | Bingo Club  | New application (per license)                                     | £2,625.00                     | £2,625.00 |
|                            |   | Annual fee (per license)  | £750.00                       | £750.00   |
|                            |   | Application to vary (per license)                                 | £1,315.00                     | £1,315.00 |
|                            |   | Application to transfer (per license)                             | £900.00                       | £900.00   |
|                            |   | Application for re-instatement (per license)                      | £900.00                       | £900.00   |
|                            |   | Application for provisional statement (per statement)             | £2,625.00                     | £2,625.00 |
|                            |   | License application - provisional statement holders (per license) | £900.00                       | £900.00   |
|                            |   | Copy of license (per license)                                     | £25.00                        | £25.00    |
|                            |   | Notification of change (per license)                              | £50.00                        | £50.00    |
|                            |   | Betting premises - excluding tracks                               | New application (per license) | £2,250.00 |
|                            | Annual fee (per license)  |   | £450.00                       | £450.00   |
|                            | Application to vary (per license)                                 |   | £1,125.00                     | £1,125.00 |
|                            | Application to transfer (per license)                             |   | £900.00                       | £900.00   |
|                            | Application for re-instatement (per license)                      |   | £900.00                       | £900.00   |
|                            | Application for provisional statement (per statement)             |   | £2,250.00                     | £2,250.00 |
|                            | License application - provisional statement holders (per license) |   | £900.00                       | £900.00   |
|                            | Copy of license (per license)                                     |   | £25.00                        | £25.00    |
|                            | Notification of change (per license)                              |   | £50.00                        | £50.00    |

Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges   |   |   |   |           |
|----------------------------|---|---|---|-----------|
| Licences and Registrations | Family entertainment centres                        | New application   | £1,500.00   | £1,500.00 |
|                            |   | Annual fee  | £565.00   | £565.00   |
|                            |   | Application to vary   | £750.00   | £750.00   |
|                            |   | Application to transfer                                       | £715.00   | £715.00   |
|                            |   | Application for re-instatement                                | £715.00   | £715.00   |
|                            |   | Application for provisional statement                         | £1,500.00   | £1,500.00 |
|                            |   | License application - provisional statement holders           | £715.00   | £715.00   |
|                            |   | Copy of license   | £25.00  | £25.00    |
|                            |   | Notification of change  | £50.00  | £50.00    |
|                            |   | Gaming centres  | New application                                     | £1,500.00 |
|                            | Annual fee  |   | £750.00   | £750.00   |
|                            | Application to vary                                 |   | £750.00   | £750.00   |
|                            | Application to transfer                             |   | £900.00   | £900.00   |
|                            | Application for re-instatement                      |   | £900.00   | £900.00   |
|                            | Application for provisional statement               |   | £1,500.00   | £1,500.00 |
|                            | License application - provisional statement holders |   | £900.00   | £900.00   |
|                            | Copy of license                                     |   | £25.00  | £25.00    |
|                            | Notification of change                              |   | £50.00  | £50.00    |
|                            | Permits   |   | FEC gaming machine / prize gaming – Application fee | £300.00   |
|                            |   | Licensed premises gaming machine permit – Application fee     | £150.00   | £150.00   |
|                            |   | Licensed premises gaming machine permit – Annual fee          | £50.00  | £50.00    |
|                            |   | Licensed premises - Notification of 2 or less gaming machines | £50.00  | £50.00    |
|                            |   | Club gaming / gaming machine permit – Application fee         | £200.00   | £200.00   |
|                            |   | Club gaming / gaming machine permit – Annual fee              | £50.00  | £50.00    |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges   |   |   |         |         |
|----------------------------|---|---|---------|---------|
| Licences and Registrations | Private Hire (PH) and Hackney Carriage (HC)         | PH & HC Driver - New Application (1 year)             | £179.00 | £179.00 |
|                            | Combination Driver (CD) Licensing                   | PH & HC Driver - Renewal (1 year)                     | £130.00 | £130.00 |
|                            |   | PH & HC Driver - New Application (3 year)             | £266.00 | £266.00 |
|                            |   | PH & HC Driver - Renewal (3 year)                     | £238.00 | £238.00 |
|                            |   | PH & HC Driver - Replacement badge                    | £15.50  | £15.50  |
|                            |   | PH & HC Driver - Replacement badge change of operator | £15.50  | £15.50  |
|                            |   | PH & HC Driver - copy of paper licence                | £15.50  | £15.50  |
|                            |   | PH & HC Driver - DBS check                            | £56.50  | £56.50  |
|                            |   | PH & HC Driver - Knowledge test                       | £41.20  | £41.20  |
|                            |   | PH & HC Vehicle - New application                     | £226.60 | £226.60 |
|                            |   | PH & HC Vehicle - Renewal application                 | £226.60 | £226.60 |
|                            |   | PH & HC Vehicle - Transfer                            | £36.00  | £36.00  |
|                            |   | PH & HC Vehicle - Change of vehicle                   | £51.50  | £51.50  |
|                            | PH & HC Vehicle - Copy of paper licence             | £15.50  | £15.50  |         |
|                            | PH & HC Vehicle - Replacement plate                 | £26.00  | £26.00  |         |
|                            | PH & HC Vehicle - Copy of certificate of compliance | £15.50  | £15.50  |         |
|                            | PH Vehicle - Exemption                              | £51.50  | £51.50  |         |
|                            | Combination Driver Licence (CD)                     | CDriver - New application (1 year)                    | £179.00 | £179.00 |
|                            |   | CDriver - Renewal (1 year)                            | £130.00 | £130.00 |
|                            |   | CDriver - New application (3 year)                    | £266.00 | £266.00 |
|                            |   | CDriver - Renewal (3 year)                            | £238.00 | £238.00 |
|                            |   | CDriver - Knowledge test                              | £41.20  | £41.20  |
|                            | Private Hire Operators (PHO)                        | Chauffeurs 1 vehicle                                  | £137.00 | £137.00 |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges   |                            |                                |                      |           |
|----------------------------|----------------------------|--------------------------------|----------------------|-----------|
| Licences and Registrations | 1 year grant and renewal   | Operator Up to - 5 vehicles    | £275.00              | £275.00   |
|                            |                            | Operator Up to - 15 vehicles   | £360.00              | £360.00   |
|                            |                            | Operator Up to - 25 vehicles   | £595.00              | £595.00   |
|                            |                            | Operator Up to - 35 vehicles   | £835.00              | £835.00   |
|                            |                            | Operator Up to - 45 vehicles   | £1,070.00            | £1,070.00 |
|                            |                            | Operator Up to - 55 vehicles   | £1,310.00            | £1,310.00 |
|                            |                            | Operator Up to - 65 vehicles   | £1,550.00            | £1,550.00 |
|                            |                            | Operator Up to - 75 vehicles   | £1,790.00            | £1,790.00 |
|                            |                            | Operator Up to - 85 vehicles   | £1,930.00            | £1,930.00 |
|                            |                            | Operator Up to - 99 vehicles   | £2,365.00            | £2,365.00 |
|                            |                            | Operator 100 vehicles and over | £2,385.00            | £2,385.00 |
|                            |                            | Private Hire Operators (PHO)   | Chauffeurs 1 vehicle | £411.00   |
|                            | 5 year grant and renewal   | Operator Up to - 5 vehicles    | £825.00              | £825.00   |
|                            |                            | Operator Up to - 15 vehicles   | £1,080.00            | £1,080.00 |
|                            |                            | Operator Up to - 25 vehicles   | £1,785.00            | £1,785.00 |
|                            |                            | Operator Up to - 35 vehicles   | £2,505.00            | £2,505.00 |
|                            |                            | Operator Up to - 45 vehicles   | £3,210.00            | £3,210.00 |
|                            |                            | Operator Up to - 55 vehicles   | £3,930.00            | £3,930.00 |
|                            |                            | Operator Up to - 65 vehicles   | £4,650.00            | £4,650.00 |
|                            |                            | Operator Up to - 75 vehicles   | £5,370.00            | £5,370.00 |
|                            |                            | Operator Up to - 85 vehicles   | £5,790.00            | £5,790.00 |
|                            |                            | Operator Up to - 99 vehicles   | £7,095.00            | £7,095.00 |
|                            |                            | Operator 100 vehicles and over | £7,155.00            | £7,155.00 |
|                            |                            | Replacement Licence            | £15.00               | £15.00    |
|                            | Licence to store - new     | 0-250kg                        | £109.00              | £109.00   |
|                            | Licence to store - renewal | 0-250kg                        | £54.00               | £54.00    |
|                            | Licence to store - new     | 250-2000kg                     | £185.00              | £185.00   |
|                            | Licence to store - renewal | 250-2000kg                     | £86.00               | £86.00    |
|                            | Variation                  |                                | £36.00               | £36.00    |
|                            | Transfer                   |                                | £36.00               | £36.00    |



## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges       |  |  |                      |   |   |
|--------------------------------|--|--|----------------------|---|---|
| Licences and Registrations     | Replacement  |  | £36.00               | £36.00  |   |
|                                | Any other variation                                      |  | £78.00/hr            | £78.00/hr   |   |
|                                | License to sell  |  | £500.00              | £500.00   |   |
|                                | Street Entertainment License                             | Busker's license   | £0.00                | £0.00   |   |
| Enforcement                    | Immigration Inspection Fees                              |  | £122.55              | £126.23   |   |
|                                | Littering Fines  |  | Up to £2500          | Up to £2500                                       |   |
|                                | Pest Control   | Per treatment  | Outsourced           | Outsourced  |   |
|                                | Stray Dogs   | In office hours  |                      | £48.19  | £49.65  |
|                                |  | Outside of office hours and weekends                                   |                      | £137.69   | £141.85   |
| Daily kennelling charge        |  |  | £20.65               | £21.35  |   |
| Careline                       | Alarm rental & Monitoring Fee                            | Weekly   | £4.29                | £4.29   |   |
|                                |  | Quarterly  | £55.84               | £55.84  |   |
|                                | Installation   |  | £42.30               | £42.30  |   |
|                                | Key Safe Purchase  |  | £52.00               | £52.00  |   |
|                                | Careline Alarm (Purchase fee)                            |  | £160.99              | £160.99   |   |
|                                | Pendant Replacement                                      |  | £61.15               | £61.15  |   |
|                                | Attendance Call Out (office hours only) non-system fault |  | £85.00               | £85.00  |   |
|                                | Alarm System Monitoring (per annum)                      | Fire, Intruder, Lift car alarm, disabled toilet (via Careline systems) |                      | £203.40   | £203.40   |
| CCTV                           | CCTV Project Consultancy                                 |  | 10% of Project Capex | 10% of Project Capex                              |   |
| Trading Standards              | Primary Authority Partnership Scheme                     |  | £78.00               | £81.00  |   |
| Public Protection/ Food Safety | Export Certificates                                      | Per certificate  | £117.50              | £117.50   |   |
|                                | Paid for business support advice                         | As and when hourly rate pro rata                                       | £75.00               | £81.00  |   |
|                                | Food Hygiene Training                                    | Open courses (per candidate)   |                      | £67.00  | £68.00  |
|                                |  | Food Hygiene Resit Fee (per resit)                                     |                      | £12.00  | £12.50  |
|                                |  | Bespoke Food Hygiene Courses (per course)                              |                      | £420 plus £18 per candidate (minimum charge £600) | £420 plus £18 per candidate (minimum charge £600) |
|                                | Food Hygiene Rating Rescore visits                       |  | £210.00              | £213.50   |   |
|                                | Provision of SFBB pack                                   | Per pack   | £12.00               | £12.50  |   |
| Organic Import Certificate     | Per certificate  | £45.00   | £46.00               |   |   |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges |   |  |                |                |         |
|--------------------------|---|--|----------------|----------------|---------|
| Environment & Transport  | Environment Searches  | Environmental Reports prepared for clients               | £200.00        | £210.00        |         |
|                          | Environmental Advice Heathrow   | HSPG officer Hourly recharge                             | £65.00         | £66.30         |         |
|                          | Environmental Advice Heathrow   | HSPG and bilateral senior officer recharge               | £85.00         | £86.70         |         |
|                          | Environmental Advice Heathrow   | HSPG and bilateral Service Lead/Direct recharge          | £110.00        | £112.20        |         |
|                          | Rapid EV Charger Income   | Charge Your Car Operator - less back office costs        | £5.00          | £5.00          |         |
|                          | Petroleum Licensing Annual Licence Fee (Petroleum Consolidation Regulations) 2014 | up to 2,500 litres petrol storage                        |                | £42.00         | £42.00  |
|                          |   | 2,500 litres but not exceeding 50,000 litres storage     |                | £58.00         | £58.00  |
|                          |   | above 50,000 litres                                      |                | £120.00        | £120.00 |
|                          | Environmental Permitting  | Standard process application                             | £1,650.00      | £1,650.00      |         |
|                          | 4.5% on set Fees  | PVRI, Dry Cleaners Application Fee                       | £155.00        | £155.00        |         |
|                          |   | Vrs and other reduced Fee Activities                     | £362.00        | £362.00        |         |
|                          |   | LA-IPPC (PART A2) charges for 2017/18                    | £3,363.00      | £3,363.00      |         |
|                          |   | Annual Subsistence Charge (Standard process low risk)    | £772.00        | £772.00        |         |
|                          |   | Annual Subsistence Charge (Standard process medium risk) | £1,161.00      | £1,161.00      |         |
|                          |   | Annual Subsistence Charge (Standard process high risk)   | £1,747.00      | £1,747.00      |         |
|                          |   | PVRI, Dry Cleaners L/M/H Subsistence Charge              | £79/£158/£237  | £79/£158/£237  |         |
|                          |   | PVR 1 & 11 combined L/M/H Subsistence Charge             | £113/£226/£341 | £113/£226/£341 |         |
|                          | Vrs and other reduced Fee Activities Subsistence Charge                           | £228/£365/£548   | £228/£365/£548 |                |         |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges                         |                             |   |                           |         |
|--|-----------------------------|---|---------------------------|---------|
| Local Land Charges                               | Street Naming and numbering | 1st Address                                     | £41.20                    | £42.05  |
|  |                             | 2-5th Address                                   | £77.25                    | £79.00  |
|  |                             | 6-10th Address                                  | £113.30                   | £115.75 |
|  |                             | Per additional Address                          | £15.45                    | £16.00  |
|  |                             | New Street                                      | £113.30                   | £115.75 |
|  |                             | Per additional Street                           | £51.50                    | £53.00  |
|  |                             | New Street from pre approved list               | £154.50                   | £157.75 |
|  |                             | Alter an existing address                       | £41.20                    | £42.05  |
| Temporary Accommodation Housing                  | LHA Rate                    | Number of Beds                                  |                           |         |
|  |                             | 0   | £184.11                   | £184.11 |
|  |                             | 1   | £184.11                   | £184.11 |
|  |                             | 2   | £230.14                   | £230.14 |
|  | Admin Fee                   | 3   | £293.42                   | £293.42 |
|  |                             | 0   | £63.41                    | £63.73  |
|  |                             | 1   | £63.41                    | £63.73  |
|  |                             | 2   | £63.14                    | £63.46  |
|  |                             | 3   | £70.52                    | £70.87  |
| Facilities Management                            | Hire of Venues / Premises   |   |                           |         |
| Community Centre                                 | Daytime Rate applies from   |   |                           |         |
| Facilities Management - Hire of Venues/ Premises | Chalvey Centre              | Main Hall                                       | Closed for refurbishments | £44.75  |
|  |                             | Main Hall - Weddings & Parties (until 11pm)     | Closed for refurbishments | £52.00  |
|  |                             | Main Hall - Room 1 or 2                         | Closed for refurbishments | £15.90  |
|  |                             | Half Main Hall - Room 3 or 1& 2 together        | Closed for refurbishments | £23.40  |
|  |                             | Half main Hall - Weddings & Parties (3 or 1& 2) | Closed for refurbishments | £31.60  |
|  |                             | POD   | Closed for refurbishments | £7.70   |
|  |                             | Meeting Room 4 or 5                             | Closed for refurbishments | £16.40  |
|  |                             | Outside Decking Area                            | Closed for refurbishments | £10.00  |
|  |                             | Kitchen   | Closed for refurbishments | £10.00  |
|  |                             | Smart Board, Laptop and projector               | Closed for refurbishments | £20.00  |
|  |                             | Flip chart & Stand                              | Closed for refurbishments | £10.00  |
|  |                             | Projector                                       | Closed for refurbishments | £10.00  |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges                         |                          |   |                           |        |
|--|--------------------------|---|---------------------------|--------|
| Facilities Management - Hire of Venues/ Premises | Chalvey Centre           | Laptop                                    | Closed for refurbishments | £10.00 |
|  |                          | Smart Board                               | Closed for refurbishments | £10.00 |
|  |                          | Teas, Coffees & Biscuits (per person)     | Closed for refurbishments | £1.40  |
|  |                          | Stage set up                              | Closed for refurbishments | £20.00 |
|  |                          | Storage per square metre                  | Closed for refurbishments | £3.00  |
|  | Chalvey Pavilion         | Room 1                                    | Closed for refurbishments | £22.00 |
|  |                          | Room 2                                    | Closed for refurbishments | £14.40 |
|  |                          | Room 3                                    | Closed for refurbishments | £13.00 |
|  |                          | Kitchen                                   | Closed for refurbishments | £5.50  |
|  |                          | Teas, Coffees & Biscuits                  | Closed for refurbishments | £1.40  |
|  |                          | Storage per square metre                  | Closed for refurbishments | £3.00  |
|  | Britwell Centre          | Main Hall                                 | £40.29                    | £40.29 |
|  |                          | Main Hall Weddings & Parties              | £52.00                    | £52.00 |
|  |                          | Main Hall (Two Thirds)                    | £27.20                    | £27.20 |
|  |                          | Main Hall (Two Thirds) Weddings & Parties | £34.50                    | £34.50 |
|  |                          | Main Hall (One Third)                     | £17.00                    | £17.00 |
|  |                          | Main Hall (One Third) Weddings & Parties  | £27.00                    | £27.00 |
|  |                          | Commercial Kitchen                        | £10.00                    | £10.00 |
|  |                          | Training Kitchen - Room 1                 | £20.00                    | £20.00 |
|  |                          | Room 8                                    | £10.00                    | £10.00 |
|  |                          | Room 9                                    | £10.00                    | £10.00 |
|  |                          | Room 8 & 9 without partition              | £15.50                    | £15.50 |
|  |                          | Meeting Room 4                            | £14.66                    | £14.66 |
|  |                          | Practical Learning Area - Meeting Room 3  | £14.66                    | £14.66 |
|  |                          | Interview Room 7                          | £7.50                     | £7.50  |
|  |                          | IT Room (with Smart Board)                | £16.15                    | £16.15 |
|  | Stage set up             | £20.00                                    | £20.00                    |        |
|  | Sound System & Projector | £25.00                                    | £25.00                    |        |
|  | Sound System             | £15.00                                    | £15.00                    |        |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges                         |                                       |  |           |        |
|--|---------------------------------------|--|-----------|--------|
| Facilities Management - Hire of Venues/ Premises | Britwell Centre                       | Smart Board, Laptop and projector        | £20.00    | £20.00 |
|  |                                       | Flip chart & Stand                       | £10.00    | £10.00 |
|  |                                       | Projector                                | £10.00    | £10.00 |
|  |                                       | Laptop                                   | £10.00    | £10.00 |
|  |                                       | Smart Board                              | £10.00    | £10.00 |
|  |                                       | Teas, Coffees & Biscuits (per person)    | £1.10     | £1.40  |
|  |                                       | Storage per square metre                 | £3.00     | £3.00  |
|  |                                       | Langley Pavilion                         | Main Hall | £33.15 |
|  | Main Hall - Weddings & Parties        |  | £52.00    | £52.00 |
|  | Small Hall                            |  | £15.30    | £15.30 |
|  | Small Hall - Weddings and Parties     |  | £20.00    | £22.50 |
|  | Meeting Room 1 and 2                  |  | £9.35     | £9.35  |
|  | Kitchen                               |  | £10.00    | £10.00 |
|  | Teas, Coffees & Biscuits (per person) |  | £1.10     | £1.40  |
|  | Storage per square metre              |  | £3.00     | £3.00  |
|  | Cippenham Centre                      | Main Hall                                | £40.29    | £40.29 |
|  |                                       | Main Hall - Weddings & Parties           |           | £52.00 |
|  |                                       | Small Hall 1 or 2                        | £17.00    | £17.00 |
|  |                                       | Small Hall 1 or 2 - Weddings and Parties | £27.00    | £27.00 |
|  |                                       | Kitchen                                  | £10.00    | £10.00 |
|  |                                       | Teas, Coffees & Biscuits (per person)    | £1.10     | £1.40  |
|  |                                       | Storage per square metre                 | £3.00     | £3.00  |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges                         |                   |  |        |        |
|--|-------------------|--|--------|--------|
| Facilities Management - Hire of Venues/ Premises | Weekes Drive      | Main Hall                                | £36.38 | £36.38 |
|  |                   | Main Hall - Weddings & Parties           | £52.00 | £52.00 |
|  |                   | Small Hall 1 or 2                        | £15.30 | £15.30 |
|  |                   | Small Hall 1 or 2 - Weddings and Parties | £22.50 | £22.50 |
|  |                   | Kitchen                                  | £10.00 | £10.00 |
|  |                   | Teas, Coffees & Biscuits (per person)    | £1.10  | £1.40  |
|  |                   | Storage per square metre                 | £3.00  | £3.00  |
|  | Upton Lea Centre  | Main Hall                                | £33.15 | £33.15 |
|  |                   | Main Hall - Weddings & Parties           | £52.00 | £52.00 |
|  |                   | Small Hall                               | £15.30 | £15.30 |
|  |                   | Small Hall - Weddings and Parties        | £22.50 | £22.50 |
|  |                   | Meeting Room 1 and 2                     | £9.35  | £9.35  |
|  |                   | Kitchen                                  | £10.00 | £10.00 |
|  |                   | Teas, Coffees & Biscuits (per person)    | £1.10  | £1.40  |
|  |                   | Storage per square metre                 | £3.00  | £3.00  |
|  | Westfield Centre  | Main Hall                                | £17.00 | £17.00 |
|  |                   | Main Hall - Weddings & Parties           | £27.00 | £27.00 |
|  |                   | Meeting Room 1                           | £7.34  | £7.34  |
|  |                   | Kitchen                                  | £5.50  | £5.50  |
|  |                   | Teas, Coffees & Biscuits (per person)    | £1.40  | £1.40  |
|  |                   | Storage per square metre                 | £3.00  | £3.00  |
|  | Manor Park Centre | Main Hall                                | £25.93 | £25.93 |
|  |                   | Main Hall - Weddings & Parties           | £35.00 | £35.00 |
|  |                   | Foyer                                    |        |        |
|  |                   | Outdoor Hardcourt Area                   | £14.45 | £14.45 |
|  |                   | Kitchen                                  | £5.30  | £5.30  |
|  |                   | Teas, Coffees & Biscuits (per person)    | £1.10  | £1.40  |
|  |                   | Storage per square metre                 | £3.00  | £3.00  |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges                         |                     |   |        |        |
|--|---------------------|---|--------|--------|
| Facilities Management - Hire of Venues/ Premises | Manor Park Pavilion | Small Hall  | £21.51 | £21.51 |
|  |                     | Small Hall - Weddings & Parties   | £30.30 | £30.30 |
|  | Cippenham Library   | Meeting room  | £7.50  | £7.50  |
|  |                     | Flipchart & Stand   | £10.00 | £10.00 |
|  | Langley Library     | Meeting room  |        |        |
|  | The Curve           | Gallery   |        |        |
|  |                     | Meeting Room 4- GF  | £14.66 | £14.66 |
|  |                     | Green Room  | £7.34  | £7.34  |
|  |                     | The Venue   | £9.78  | £9.78  |
|  |                     | Combined (The Venue and Green Room)   | £50.15 | £50.15 |
|  |                     | Plaza (only available if the venue or one other room at the Curve is booked, so long as it is a substantial booking the Plaza would be provided for free) | £55.04 | £55.04 |
|  |                     | IT Suite (Room 3) not using equipment First Floor   | £19.55 | £19.55 |
|  |                     | Meeting Room 1-2nd Floor  | £17.21 | £17.21 |
|  |                     | Meeting Room 2-2nd Floor  | £17.21 | £17.21 |
|  |                     | Meeting Room 1 & 2 combined package   | £17.21 | £17.21 |
|  |                     | Teas, Coffees & Biscuits (per person)   | £29.33 | £29.33 |
|  |                     | Smart Board, Laptop and projector   | £1.10  | £1.40  |
|  |                     | Flip chart & Stand  | £20.00 | £20.00 |
|  |                     | Projector   | £10.00 | £10.00 |
|  |                     | Laptop  | £10.00 | £10.00 |
|  |                     | Smart Board   | £10.00 | £10.00 |
|  | Stage set up        | £10.00  | £10.00 |        |

## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges                         |             |  |        |        |
|--|-------------|--|--------|--------|
| Facilities Management - Hire of Venues/ Premises | Arbour Park | Medical room   | £25.00 | £25.00 |
|  |             | Room 1 including South Terrace - 1st Flr (carpeted room)   | £15.00 | £15.00 |
|  |             | Room 2 including North Terrace - 1st Floor   | £17.25 | £17.25 |
|  |             | Additional one off cost for each of the North and South terraces (i.e.) set up tables/chairs etc | £17.25 | £17.25 |
|  |             | Club Room  | £30.00 | £30.00 |
|  |             | Kitchen Ground Floor Next to club room - (if hired with pitch or room)                           | £14.66 | £14.66 |
|  |             | Kitchen Ground Floor Next to club room (if hiring on its own without Pitch or Room)              | £10.00 | £10.00 |
|  |             | Function Space only  | £30.00 | £30.00 |
|  |             | Training Room 1 or 2 - Wedding & Parties   | £21.50 | £21.50 |
|  |             | Function Space - Weddings & Parties  |        | £30.00 |
|  |             | Whole of first floor   | £40.00 | £40.00 |
|  |             | Whole of first floor - Weddings & Parties  | £51.00 | £51.00 |
|  |             | Function Space & Training Room 1 or 2 Weddings & parties   | £95.00 | £95.00 |
|  |             | Teas, Coffees & Biscuits (per person)  | £70.00 | £70.00 |
|  |             | Smart Board, Laptop and projector  | £1.40  | £1.40  |
|  |             | Flip chart & Stand   | £20.00 | £20.00 |
|  |             | Projector  | £10.00 | £10.00 |
|  |             | Laptop   | £10.00 | £10.00 |
|  |             | Smart Board  | £10.00 | £10.00 |
|  |             | Stage set up   | £10.00 | £10.00 |
| Coach Parking                                    | £20.00      | £20.00   |        |        |



## Appendix K - Fees and Charges Schedule

| 2021/22 Fees and Charges   |   |                    |             |             |
|--|---|--------------------|-------------|-------------|
| Facilities Management - Hire of Venues/ Premises   | Observatory house - Council Chambers  | Room hire          | £165.00     | £165.00     |
|  |   | AV equipment       | £50.00      | £50.00      |
|  |   | Laptop             | £10.00      | £10.00      |
|  |   | Projector          | £10.00      | £10.00      |
|  |   | Lecton             | £10.00      | £10.00      |
|  |   | Flip chart & Stand | £10.00      | £10.00      |
|  |   | Stage set up       | £20.00      | £20.00      |
|  | Observatory House - Council Chambers & Groundfloor Large Meeting Room (ES2) for Canapes | Room hire          | £215.00     | £215.00     |
|  |   | AV equipment       | £50.00      | £50.00      |
|  |   | Laptop             | £10.00      | £10.00      |
|  |   | Projector          | £10.00      | £10.00      |
|  |   | Lecton             | £10.00      | £10.00      |
|  |   | Flip chart & Stand | £10.00      | £10.00      |
|  |   | Stage set up       | £20.00      | £20.00      |
|  | Observatory House - Enceladues Suite 2  | Room Hire          | £132.00     | £132.00     |
|  |   | AV equipment       | £50.00      | £50.00      |
|  |   | Laptop             | £10.00      | £10.00      |
|  |   | Projector          | £10.00      | £10.00      |
|  |   | Lecton             | £10.00      | £10.00      |
|  |   | Flip chart & Stand | £10.00      | £10.00      |
|  |   | Stage set up       | £20.00      | £20.00      |
|  | Observatory House - Enceladues Suite 3&4  | Room Hire          |             | £148.50     |
|  |   | AV equipment       |             | £50.00      |
|  |   | Laptop             |             | £10.00      |
|  |   | Projector          |             | £10.00      |
|  |   | Lecton             |             | £10.00      |
|  |   | Flip chart & Stand |             | £10.00      |
|  |   | Stage set up       |             | £20.00      |
| ** All venue hire bookings are exempt from VAT. VAT for security costs for Weddings and Parties will be applied.   |   |                    |             |             |
| **We have a corporate security contract in place and the charge per hours dependant on the type of security required is £9.27 and £12.50   |   |                    |             |             |
| Minibus Hire   | Minibus Hire  |                    | £43.00      | £44.00      |
|  | Mileage rate 1st 50   |                    | £0.45       | £0.46       |
|  | Subsequent miles  |                    | £0.30       | £0.30       |
|  | Driver rate per hr  |                    | £13.50      | £13.90      |
|  | Typical 2hr 100 mile hire   |                    | £107.50     | £109.80     |
| Early Years and Prevention Service<br>Parent Paid or externally funded   |   |                    | Hourly rate | Hourly Rate |
| Chalvey Grove Children's Centre<br>Elliman Avenue Children's Centre<br>Monksfield Way Children's Centre<br>Orchard Avenue Children's Centre<br>Penn Road Children's Centre<br>Romsey Close Childrens Centre<br>St Andrew's Way Childrens Centre<br>Vicarage Way Children's Centre<br>Wexham Road Childrens Centre<br>Yew Tree Road Children's Centre | PVI   | Under 2            | £6.59       | £6.79       |
|  | PVI   | 2 Year Old         | £5.97       | £6.15       |
|  | PVI   | 3 & 4 Year Old     | £5.36       | £5.52       |
|  | PVI   | Over 5's           | £4.53       | £4.66       |